

**ST. LAWRENCE BOROUGH COUNCIL
MEETING MINUTES
THURSDAY, OCTOBER 8, 2009**

ATTENDANCE:

Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Mr. D. Michael Bennethum, Councilman
Mrs. Joan Eshelman, Councilwoman
Mr. James Simmons, Councilman
Dr. Ronald Ivison, Councilman

OTHERS IN ATTENDANCE:

Mr. Warren Lubenow, Borough Mayor
Ms. Allison Leinbach, Borough Manager
Mrs. Susan Eggert, Borough Secretary
Mr. CJ Levan, Van Cleef Engineering
Ms. Joan London, Borough Solicitor Kozloff Stoudt
Ms. Carole Duran, Reading Eagle

ABSENT:

Rev. D. Michael Bennethum, Councilman

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Mr. Robert J. May, Council President at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes of the special meeting held on Thursday, September 24, 2009 were distributed to the members of Council prior to the meeting for review. Mr. May asked that two corrections be made to the minutes; page 38, Planning Commission, Goodwill Industries. Mr. May asked that the minutes be corrected by removing Council from the following sentence: This would be a trade off for sidewalks which Council and Planning Commission both felt were necessary. It was noted that Council never voted on that and that this was a Planning Commission recommendation to be made at final plan approval. In addition it was noted that no Goodwill representatives were present at the last Council meeting and therefore the timeframe extension on installation of sidewalks was a Planning Commission recommendation. Given those two corrections; **MOTION:** Mr. David Eggert made the motion approving the minutes as presented with the two noted changes; seconded by Mrs. Joan Eshelman; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council for their review. Ms. Leinbach noted that the report now has the Susquehanna Bank accounts listed as well since those accounts are now open. **MOTION:** Mrs. Eshelman made the motion to accept the treasurer's report as presented; seconded by Mr. Eggert; all were in favor and the motion carried.

GENERAL: \$183,848.65 **SEWER:** \$13,156.88 **LIQUID FUELS:** \$142,977.00 **CAPITAL RESERVE:** \$108,385.31

APPROVAL AND PAYMENT OF THE BILLS: A list of bills requiring payment and ratification were distributed the members of Council for review. Mr. May asked what Comdata was; Ms. Leinbach indicated that this was the Borough credit card. **MOTION:** Mr. Eggert made the motion authorizing payment and ratification of all bills presented; seconded by Mrs. Eshelman; all were in favor and the motion carried. Bills requiring payment and ratification from the general fund total \$74,793.32; sewer fund total \$10,217.20.

REPORT OF THE BOROUGH ENGINEER - CJ LEVAN, PROJECT MANAGER VAN CLEEF ENGINEERING

GOODWILL INDUSTRIES - Mr. Levan indicated that he had a meeting today with Ludgate Engineering and additional plans were given for review. This will be reviewed and presented to The Planning Commission on Wednesday, October 28, 2009 at their regular monthly meeting.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON, KOZLOFF STOUDT

RESOLUTION 690-2009 - Resolution 690-2009 appoints Borough Council as the Appeals Board for the Property Maintenance Code 2009. This also includes a \$1,000 fee to file an appeal to go before Council for the violation. The timeframes to appeal a violation are set in the Property Maintenance Code itself. **MOTION:** Mr. Eggert made the motion to adopt Resolution 690-2009 appointing Borough Council as the Appeals Board for the Property Maintenance Code 2009; seconded by Mr. Cary Whitman; all were in favor and the motion carried.

REPORT OF THE BOROUGH MAYOR - WARREN LUBENOW

POLICE REPORT - The police report was distributed to all members of Council for review. Questions were answered by Mayor Lubenow. Mayor Lubenow asked about police contracting and Mr. May stated that he would like to discuss that in executive session.

BUDGET & FINANCE - ALLISON LEINBACH

FOREIGN FIRE - Ms. Leinbach indicated that the foreign fire relief money was received and needs to be distributed by November 12 which is the next Council meeting. Ms. Leinbach indicated that the amount of the check was a little over \$10,000 and that Council should decide by the next meeting how they would like to distribute the money.

BUDGET MEETINGS – The budget committee met on Monday, October 5, 2009. Ms. Leinbach indicated that they discussed a preliminary budget however they are awaiting more numbers which should be coming to the Borough office later this month.

STREETS & LIGHTS - JOAN ESHELMAN

RESOLUTION 689-2009 - This resolution is from Met-Ed for the upgrading of a street light at 3609 St. Lawrence Avenue. **MOTION:** Mr. Eggert made the motion to adopt Resolution 689-2009 to upgrade the street light at 3609 St. Lawrence Avenue; seconded by Mrs. Eshelman; all were in favor and the motion carried.

PLANNING COMMISSION - ALLISON LEINBACH

The Planning Commission has not met since the last Council meeting. Ms. Leinbach reported that Technicon has met with Goodwill to do a walk-through of the building and is in the process of reviewing their renovation plans for the interior of the building.

SANITARY SEWER - ALLISON LEINBACH/KEVIN CONRAD

Ms. Leinbach reported that we are looking at having root cutting done on laterals prior to the end of the year. The invitation to bid is being finalized for the big project and the bid opening is scheduled for December 2, 2009.

ZONING HEARING BOARD - ALLISON LEINBACH

Ms. Leinbach reported that the continuance of the DiBiase hearing is scheduled for October 12, 2009 at 6:30 PM.

INSURANCE - ALLISON LEINBACH

Ms. Leinbach reported that she is presently getting quotes.

INCOMING AND OUTGOING COMMUNICATIONS

FALL DINNER MEETING - Every member of Council received an invitation to the 2009 Fall Dinner for Borough Officials. The dinner is scheduled for October 23 and the deadline for reservations is October 16, 2009.

BERKS COUNTY CONSERVATION DISTRICT - The Berks County Conservation District is reorganizing. A letter explaining the process was issued to all members of Council.

POLICE CONTRACTS

The Police Contract is up at the end of 2009. **MOTION:** Mr. Eggert made a motion to go into executive session to discuss police contracting; seconded by Mrs. Eshelman; all were in favor and the motion carried. Council went into executive session at 7:46 PM. Council came out of executive session at 9:30 PM. **MOTION:** Mr. Eggert made the motion to have a special meeting on Thursday, October 15, 2009 at 7:30 PM to further discuss police contracts; seconded by Mr. Whitman; all were in favor and the motion carried.

ADJOURNMENT: MOTION: Mr. Whitman made the motion to adjourn; seconded by Mr. James Simmons; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 9:32 PM.

Respectively submitted,

SIGNED/SUSAN D. EGGERT

Susan D. Eggert
Borough Secretary