

**BOROUGH OF ST. LAWRENCE  
MEETING MINUTES  
WEDNESDAY, JUNE 8, 2011**

**ATTENDANCE:**

Mr. Robert J. May, Council President  
Mr. David W. Eggert, Council Vice President  
Rev. D. Michael Bennethum, Councilman (Arriving at 7:55 PM)  
Mrs. Joan Eshelman, Councilwoman  
Mr. Warren Lubenow, Councilman  
Mr. James Simmons, Councilman  
Mr. Cary G. Whitman, Councilman

**OTHERS IN ATTENDANCE:**

Mr. William C. Daniels, Code Enforcement/Zoning Officer  
Ms. Pamela Stevens, Borough Engineer – SDE  
Ms. Joan London, Borough Solicitor – Kozloff Stoudt  
Ms. Allison Leinbach, Borough Manager  
Mrs. Susan Eggert, Borough Secretary  
Ms. Pamela Hilbert, Borough Resident

**ABSENT:**

Mr. Michael Fritz, Borough Mayor

**CALL TO ORDER:** The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

**APPROVAL OF THE MINUTES:** The minutes from the previous meeting, Thursday, May 12, 2011, were distributed to the members of Council for their review. There were no questions, corrections, or clarifications. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mr. James Simmons; all were in favor and the motion carried.

**TREASURER’S REPORT:** The treasurer’s report was distributed to the members of Council for their review. There were no questions, corrections or clarifications and Ms. Leinbach said that the treasurer’s report could be approved as presented and filed for audit. **MOTION:** Mr. Cary Whitman made the motion to approve the treasurer’s report as presented and file it for audit; seconded by Mrs. Joan Eshelman; all were in favor and the motion carried.

**GENERAL:** \$432,766.66 **SEWER:** \$104,960.02 **LIQUID FUELS:** \$212,691.11 **CAPITAL RESERVE:** \$139,427.29

**APPROVAL OF THE BILLS:** The bills requiring payment and ratification were distributed to the members of Council for review. There were no questions, corrections or clarifications and the bills requiring payment and ratification from the general fund totaled \$53,813.48 and from the sewer fund they totaled \$778.72. Ms. Leinbach added that because the meeting is so early in the month not all the bills have been received yet and they will be presented for ratification next month. **MOTION:** Mr. Eggert made the motion authorizing payment and ratification of all of the bills submitted from both the general fund and the sewer fund; seconded by Mrs. Eshelman; all were in favor and the motion carried.

**REPORT OF THE BOROUGH ENGINEER – PAMELA STEVENS, SDE**

**LETTER TO GANNETT FLEMMING** – Ms. Stevens included in her written engineer’s report a copy of the letter that was sent to Gannett Flemming regarding the Exeter Township Sewer Project that was discussed at the last meeting. Because the project involves trenching and the trenching is going to be done in the area of our storm water system there are additional questions that we have about the project and the letter dated June 7, 2011 has been sent.

**FLOOD PLAIN ORDINANCE** – Additional information was received from the Conservation District and we are ready to move forward with the ordinance. The new deadline to have a draft completed and submitted is 8/16/11 and the adoption of the ordinance needs to be done by 2/16/11. The Planning Commission will review the ordinance and move forward with any recommendations to Council for Council to review at the July meeting.

**ILLICIT DISCHARGE ORDINANCE** – This will be further reviewed after the Stormwater Ordinance is completed. The deadline for this ordinance is December.

**JACKSONWALD AVENUE** – There is some evidence of a partial broken stormwater pipe in the area of Jacksonwald Avenue where the hillside is deteriorating. Further investigation is going to be needed.

#### **REPORT OF THE CODE ENFORCEMENT/ZONING OFFICER – WILLIAM C. DANIELS**

A few courtesy letters were sent out regarding grass and weeds. Playground mulch is going to be delivered on Friday and Mr. Daniels will spread over the weekend. The Ridge Street sign was put back up and the Stoner Avenue portion of the sign was removed since Stoner Avenue is marked at either end. Mr. Daniels further explained about the stormwater pipe on Jacksonwald Avenue and his findings and the problem that we may have to further investigate. Mr. Eggert indicated that Mt. Penn Fire Company is planning a confined space drill and would be more than willing to change the location of the drill to this area. Mr. Eggert will notify all Council members with the date and time of this drill in case anyone was interested in coming to the site.

#### **REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON , KOZLOFF STOUDT**

**BERKS CONSERVANCY MEMO OF UNDERSTANDING** - We received a memo of understanding from the Berks Conservancy. Ms. London asked that Council authorize the signing of this agreement contingent upon the review of the Borough Solicitor. **MOTION:** Mr. Warren Lubenow made the motion authorizing the signing of the memo of understanding; seconded by Mrs. Eshelman; all were in favor and the motion carried.

**DIBIASE MEDIATION** – Ms. London indicated that Mr. May and herself attended the mediation for the DiBiase Zoning Decision on May 20. Ms. London would like to discuss this ongoing litigation in executive session.

**ANTIETAM SHOPPING CENTER** – Ms. London, Ms. Stevens and Ms. Leinbach met with the shopping center's new Solicitor, Mr. Keith Mooney, on May 24 to discuss the issues with the shopping center property. The stormwater issue, lighting, removal of signs, spraying of weeds, cleaning of trash and parking lot sweeping were all discussed. There was discussion about police enforcement; Ms. London referred Mr. Mooney to the police chief.

#### **PLANNING COMMISSION**

The Planning Commission will meet on June 22 and will continue to work on the flood plain ordinance and zoning ordinance.

#### **TRASH & RECYCLING – CARY WHITMAN**

**TRASH CONTRACT** – During the summer months Ms. Leinbach will be working on the specs for a new Trash contract. The current contract ends December 31, 2011. Ms. Leinbach did indicate that she felt that we should eliminate spring clean up and go to once a month bulk pick up.

#### **RECREATION – DAVID EGGERT**

**LEADERS** - All four leaders completed their CPR/First Aid training. The concession stand and bathrooms have been painting and all of the preparations are being done at the playground for opening day. The playground opens on June 20.

#### **ZONING HEARING BOARD**

**BEIL PERMIT RELEASE** – The zoning hearing was held in December and Mr. Weebler waived the decision completion timeframe however it has been six months and Mr. Beil would like to begin the building permit process. He would like to begin the review process before the signed decision is in the hands of the Borough. Council agreed that this sounded reasonable given the current timeframe.

**MUNICIPAL LANDS**

Mr. Lubenow indicated that there is a huge amount of Japanese honeysuckle and Alianthus that he has removed.

**INSURANCE - ALLISON LEINBACH**

Ms. Leinbach indicated that the health insurance renewal has a premium increase of \$16.

**NEWSLETTER - ALLISON LEINBACH**

The next addition of the newsletter will go out in August; however the timing of the newsletter will depend on what goes on with Trout Run. Exeter is going to an Identocard system. It was discussed that the Borough would purchase a lot of cards to distribute to the residents of St. Lawrence and the residents would need to pay for a replacement card if the initial card was lost. **MOTION:** Mr. Eggert made a motion to purchase a lot of cards from Exeter to hand out to the Borough residents vs. paying \$4 for the card and the resident would be responsible for the replacement cost if they lost the initial card; seconded by Mrs. Eshelman; all were in favor and the motion carried.

**LIBRARY LIAISON - WARREN LUBENOW**

The inventory security system has been installed. Also the director is now out on maternity leave. Council asked that Ms. Leinbach send a congratulatory card.

**NEW BUSINESS**

Ms. Leinbach indicated that she was asked by Mr. Bingaman from Exeter about the Joint Comp Plan and whether or not the Borough would be interested. The consensus from Council was that we have participated in the past and will do so again.

**INCOMING AND OUTGOING COMMUNICATION**

**WOLFE DYE & BLEACH** – Mr. Simmons indicated that he caught a youngster ripping off the gate and he was turned over to the police. Mrs. Eggert contacted Wolfe Dye & Bleach to get a damage estimate but has not heard back from them as of yet.

**GENERAL COMMENTS**

**CLAMBAKE INVITES** - Clambake invites are due to Mrs. Eggert by June 27. The clambake is on Friday, July 15.

**BRIDGE PROJECT** - Ms. London indicated that she was contacted by the Reading Eagle for information on the bridge project as well as Ms. Leinbach and Mr. Eggert. No information was given since we don't have any information to give; Mrs. Eggert referred them to PennDOT.

**EXECUTIVE SESSION**

At this time Council went into executive session to discussion ongoing litigation. **MOTION:** Mr. Whitman made the motion to enter into executive session to discuss ongoing litigation; seconded by Mr. Eggert; all were in favor and the motion carried. Council went into executive session at 8:16 PM.

Council came out of executive session at 8:50 PM.

**ADJOURNMENT: MOTION:** Mr. Eggert made the motion to adjourn; seconded by Mr. Whitman; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:51 PM.

Respectfully submitted,

/S/SUSAN D EGGERT

Susan D. Eggert

Borough Secretary

ST. LAWRENCE BOROUGH COUNCIL

6/11